



# ExhibitorPro

Hi Exhibitor,

We're Shepard, the appointed General Service Contractor for Your Upcoming Event. We provide comprehensive products and services to support your exhibiting journey—all accessible through our online platform, [ExhibitorPro](#).

## Next Steps

- **If you're a returning user**, log in to [ExhibitorPro](#) with your existing credentials to begin preparing for the event.
- **If you're a first-time user**, get started by following the three steps below to activate your ExhibitorPro account.

### First-Time Users: Your Account is Ready—Activate It Now!

If you registered for your event through the show organizer, your ExhibitorPro account is already set up. To access it, simply activate your account by setting your password. It's quick and easy—here's what you'll need to do

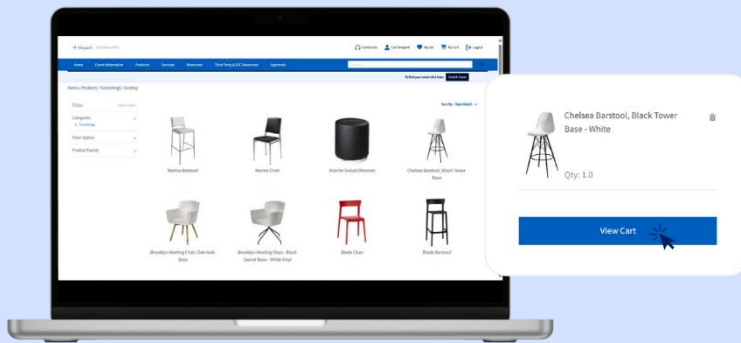
- 1) Go to [exhibitorpro.shepardes.com](http://exhibitorpro.shepardes.com), enter your email address, and click 'Continue.'
- 2) If your account is not yet set up, follow the prompts to create one.
- 3) During setup, select your company from the dropdown list. If it doesn't appear use "Find My Company."
- 4) Once complete, sign in with your email and password.
- 5) After logging in, select your event from the list of active events to begin preparing.

### EACs & Third-Party Users: Additional Registration Steps Required

If you're working with an Exhibitor Appointed Contractor (EAC) or third-party for this event, please share [this document](#) with them. It outlines two required steps to help ensure they can access ExhibitorPro, place orders, and manage services on your behalf.

## ExhibitorPro:

Your one-stop for all event details, products, and services



Whether you're looking for shipping addresses, exhibit rentals, material handling estimates, or labor services, ExhibitorPro has everything you need to prepare for a successful event.

[Get Started Now](#)



### Get Support

If you have any questions or concerns, reach out to our Exhibitor Services team at [orders@shepardes.com](mailto:orders@shepardes.com) or 866-366-7428.

### Resources

We're here to help you make the most of your exhibiting experience. Explore these resources to stay informed and confident throughout the process:

- [Watch and Learn](#) – Access our collection of video resources for exhibitors
- [ExhibitorPro Navigation Guide](#) – Find exactly where to access the tools and information you need within the ExhibitorPro platform