

LEsolutions Marketplace BOOTH REGISTRATION FORM

Are you a first time provider? Yes No

Referring Company Name: _____

Where you referred by another provider? Yes No

BOOTH PRICES 10X10

1 In-Line Booth (incl 2 Full Conf Reg)
A4LE Member: \$1050 | Non-Member: \$1350

2. Corner Booth (incl 2 Full Conf Reg)
A4LE Member: \$1250 | Non-Member: \$1550

Please specify booth size _____ x _____

Corner booth requested? Yes No
End Cap requested? Yes No

First Choice

Second Choice

Third Choice

Fourth Choice

Please assign near

Do NOT assign near

ASSOCIATION USE
ONLY

Booth _____
Deposit _____
Balance _____

Date _____
Total Cost _____
Cancellation _____
Refund _____

Complete Company Name

Contact Name

Job Title

Street Address

City

State/Province

ZIP

Phone

Fax

Email

Website

PROGRAM INFORMATION *(This information will be listed in the program)*

Contact

Title

Phone

Fax

Email

Method of Payment

Check # MasterCard VISA AMEX

Credit Card #

Exp. Date

Security Code

Name as it appears on credit card

Signature

PAYMENT POLICY: Contracts must be submitted with a deposit equal to 50% of the total rental cost for each booth requested. **FINAL PAYMENT FOR CONTRACTED SPACE IS DUE ON OR BEFORE JULY 18, 2018.** Should payment NOT be received by this date, the association shall have the right to retain the deposit as liquidated damages and not a penalty and cancel the booth reservation. Contracts received on or after July 18, 2018, must be accompanied by full payment. NOTE: A \$100.00 service fee will be assessed for returned checks. Deposit Payment Exceptions: Solution providers who sign up for the 2018 event on-site in Atlanta are required to pay 50% deposit by January 31, 2018

CANCELLATION POLICY: All cancellations must be submitted in writing to A4LE. If notice of cancellation is made BEFORE July 18, 2018, a refund less 50% of the deposit amount will be issued. NO REFUNDS will be issued on booth spaces canceled after July 18, 2018. Any reduction in booth space will be treated the same as booth cancellation and will be refunded accordingly.

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Signature

Date

